

**NORTHERN WAVE SWIMMING CLUB**  
**COMMITTEE MEETING**  
**21 MAY 2007 AT 19:30**

Present

Trevor Burchick, Mike Felse, Mike Lane, Ludo Otterbein, Gareth Parkinson, Lee Hughes, Mikey Maxwell

Apologies

Steve Tomkins

Minutes of last meeting

Mikey unfortunately did not get around to typing these up. Last meeting discussed from memory by those present.

Finances

Steve unavailable but has sent report via Trevor. As of few days ago, balance c£6400. £2500 of that needed for Lancaster training weekend. c£700 of outstanding invoices and some money still not spent from a couple of bids we received. c£750 in bank available to club as own funds to be spent at will. Need to review as expenditure is currently exceeding income on a weekly basis. Tuesday nights are now making a profit. Sunday can stay at 1½ hours for now but still needs to be monitored for cash flow purposes.

AXM bar has volunteered to do two fundraising nights for NWSC. Trevor and Mike F are planning to put together some funding proposals to cover Pride Games costs both independently and jointly with Manchester Sharks.

We would like a balance sheet to be presented at each meeting so we can clearly see and monitor financial status of the club.

Manchester Sharks Loan/Bid

NWSC has previously offered a £500 loan to aid Manchester Sharks becoming independent. In order to preserve NWSC cash flow, Trevor proposes that the Sharks can claim shortfalls in their finances from NWSC rather than being given a loan up front, up to a total value of £500. This will be recorded and the Sharks will repay whatever the amount once financially viable.

Manchester Sharks is constituted and a bank account is currently being opened. They are working to being independent from 1 July 2007. These are both items needed in order to submit bids for funding. Once these are both available Mike F will work with Lee on funding proposals. Trevor suggests an annual non-door income of £500 to cover any shortfalls in door receipts etc.

Marketing and Communications

Editorial deadline for next newsletter 14 June 2007. Topics that could be included are the Sharks ventures, Pride Games, European masters in Slovenia, write up on Paris, new face of the door, announcement of or advertise for swim captain and AXM fundraisers.

We would like to find a new webmaster. Trevor will approach Neil McLaughlin. Mikey will act as technical support.

Coordinate Mikey and Mike F to see which people who enquire transform into members and follow up on those that don't ever attend.

Swimming specific flyer for Pride Games will be available for taking to market in Paris. Need to ensure swim registration is open for then.

#### The door post (Henry)

New registration form now in use. Welcome leaflet to be progressed. Mike L will forward to Gareth and Mikey to review. Tuesday is now running quite smoothly with Polly doing door. Need to find something more permanent for Sunday. Options are to ask coach to do door (not ideal). Better to be able to pay before going to change.

Polly has found that he sometimes ends up having to take the money back to Taurus safe. Need to consider how we can ensure there is a float available and someone from committee to take the money. Discuss with Aquatic Centre and Moss Side about having a locker for Northern Wave where float and documents can be stored and key held in reception. Agreed takings should leave with a committee member if one present on the night. If feasible committee members can take money to bank if will be delay getting it to Steve.

Polly needs advance warning of when he definitely needs to be there. Polly generally leaves while everyone in the pool so somebody should collect money from him at Taurus. All the registers etc should be left in the centre.

Mike L will go to discuss storage of NWSC stuff on site etc.

#### Pride Games swimming event promo and recruitment

Need to find a swim captain. Suggestions are Edwin Lace, Bing Kuan, Neil McLaughlin. Pool booked all day. Scuba organised for downstairs. ASA officials all sorted with raffle prizes being organised to cover their costs. Seek volunteers to help with dressing and entertainment. Send an email now – Trevor!!! Entry fee is £24 for swim with max swimmers 200. Maximum of 5 events per swimmer. Need to encourage participation! Consider providing NWSC new swimwear on the day to encourage them to participate.

#### New kit designs

Possible deal on getting new swimwear through Adidas. Something more 'zingy'! Possibly do some market research amongst club members. Some have requested a wider side band. Ludo and Gareth are going to work on designs and styles.

Try to sell the sleeveless shirts during Pride Games poolside (£5) and at upcoming fundraisers (£10).

#### Any other business

None.